

Schedule 1 — Registry fees

[r. 4]

[Heading inserted: SL 2023/120 r. 18.]

Item	Matter	Column A Fee for individual or eligible entity \$	Column B Fee for entity \$	Column C Fee for eligible individual \$
1.	On filing an originating process by which a cause, matter or other proceeding in the Court is commenced, other than proceedings of the kind referred to in item 2, 3, 4, 5 or 9	1 152.00	2 246.00	100.00
2.	On filing an application for an extraordinary licence under the <i>Road Traffic (Authorisation to Drive) Act 2008</i> section 27	255.00	N/A	76.50
3.	On filing an application for an order made under the <i>Spent Convictions Act 1988</i> section 6(1)	168.00	N/A	50.50
4.	On filing —			
	(a) a counterclaim	1 152.00	2 246.00	100.00
	(b) a third party notice	1 152.00	2 246.00	100.00

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		\$	\$	\$
	(c) an application —			
	(i) to extend a period of time fixed by law, including an application to extend time before proceedings are commenced	433.00	748.00	100.00
	(ii) to limit a period of time within which proceedings may be taken	433.00	748.00	100.00
	(iii) for leave to serve a writ or notice of a writ out of jurisdiction	433.00	748.00	100.00
	(d) an application for leave to appeal	Nil	Nil	Nil
	(e) another application for which no fee has been provided in this Schedule	433.00	748.00	100.00

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		Fee for individual or eligible entity	Fee for entity	Fee for eligible individual
		\$	\$	\$
5.	On filing an appeal notice —			
	(a) for a directions hearing and the first half day allocated for the hearing of the appeal	653.00	1 689.00	100.00
	(b) for each additional half day allocated for the hearing of the appeal	506.00	1 315.00	100.00

Notes for this item:

1. The fee in paragraph (a) includes a directions hearing and the first half day allocated by the Court for the hearing of the appeal.
2. The fee in paragraph (b) is payable for each half day, allocated by the Court for the hearing of the appeal, that is additional to the first half day of hearing.
3. Under the *District Court Rules 2005* rule 56A, if the fee payable under paragraph (b) is not paid or waived within 14 days after the date on which the hearing date is set, the appeal may be dismissed for want of prosecution.

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		\$	\$	\$
6.	Entry of a cause or matter for hearing (including the assessment of damages in an action for personal injury) or entry of notice of an appointment to hear an originating summons	1 152.00	2 246.00	100.00
	Note for this item: This item does not apply to entering an appeal for hearing.			
7.	Allocation of hearing date, for each day allocated	1 011.00	2 633.00	100.00
	Notes for this item: 1. See regulation 9. 2. This item does not apply to the allocation of a hearing date for an appeal.			
8.	Daily hearing fee before a court constituted by a judge, for each hearing day in addition to any hearing day for which a fee has been paid under item 5(b) or 7	1 011.00	2 633.00	100.00
	Notes for this item: 1. No fee is payable if the proceedings are of an interlocutory nature only.			

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	2. If the Court allows more than 1 day for the continuation of the hearing and the hearing proceeds for more than that number of days, the fee is payable for each additional day or part day of the hearing.			
	3. If the Court only allocates a half day or less for the continuation of the hearing then a fee equal to half the prescribed amount is payable for that period.			
	4. The daily fee becomes payable on a day-to-day basis and is payable prior to the daily reconvening of the hearing.			
9.	On filing, before a judge or registrar in chambers —			
	(a) an interlocutory application, summons or motion returnable	288.00	564.00	86.50
	(b) an application for assessment of damages other than in an action for personal injury	288.00	564.00	86.50
	(c) an application for summary judgment	288.00	564.00	86.50
	Notes for this item:			
	1. The fee includes the first day of hearing of the application, summons or motion and includes an adjournment of the hearing.			
	2. The fee is payable in respect of an application exercising liberty to apply to relist.			

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10.	If the hearing of a matter to which item 9 applies is listed for more than 1 day and proceeds for more than the number of days listed, the fee prescribed in item 9 is payable for each additional day or part day of hearing Note for this item: The daily fee becomes payable on a day-to-day basis and is payable prior to the daily reconvening of the hearing.			
11.	On an appointment to tax a bill of costs in a cause or matter or under the <i>Commercial Arbitration Act 2012</i> —			
	(a) lodgment fee	288.00	564.00	86.50
	(b) in addition to the lodgment fee — a taxing fee at the rate of	2.50%	2.50%	0.00%
	Notes for this item:			
	1. The % rate is to be applied to the amount at which the bill is drawn.			
	2. The taxing officer must allow, against the person chargeable with the costs as taxed, taxing fees at the rate indicated in paragraph (b) of the amount found to be due on taxation.			

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3.	If the parties agree on the bill of costs in a cause or matter or under the <i>Commercial Arbitration Act 2012</i> and the appointment is cancelled, the following percentage of the fee paid is to be refunded —			
	(a) if the appointment is cancelled less than 3 days before the day of the appointment — nil;			
	(b) if the appointment is cancelled 3 days or more and less than 10 days before the day of the appointment — 50%;			
	(c) if the appointment is cancelled 10 days or more before the day of the appointment — 80%.			
12.	For searching a record or proceeding	58.50	58.50	17.55
	Note for this item:			
	No fee is payable under this item for a search made —			
	(a) by or on behalf of a party to the proceedings; or			
	(b) by an approved recipient of searchable information provided to it under regulation 11A.			
13.	For provision of searchable information to approved recipients under regulation 11A —			
	(a) fee per action or matter provided to approved recipient	2.60	2.60	0.80
	(b) annual fee for information provided by email to approved recipient	2 648.00	2 648.00	100.00

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		\$	\$	\$

Note for this item:

The fee under paragraph (b) is payable on the date on which the recipient is approved by the Attorney General and on each anniversary of that date.

14.	(a) On an application for the production of records or documents that are required to be produced to any court, tribunal, arbitrator or umpire	85.50	85.50	25.60
	(b) If an officer is required to attend at a court or place out of the District Court building —			
	(i) the officer's reasonable expenses			
	(ii) in addition, for each hour the officer is necessarily absent from the officer's office	129.00	129.00	38.70

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15.	(a) For a copy of a document of any kind or an exhibit, including marking as an office copy if required, for each page or part of a page	2.45	2.45	0.75
	(b) For a copy of reasons for judgment —			
	(i) for each copy issued to a person who is not a party to the proceedings	20.30	20.30	6.10
	(ii) for each copy in excess of 1 copy issued to a party to the proceedings	20.30	20.30	6.10
	(iii) for each copy consisting of 10 or more pages, an additional fee per page	2.60	2.60	0.80
	(c) For certifying under seal that a document is a true copy — an additional fee	27.20	27.20	8.15

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	(d) For a certificate under the hand of a registrar	51.00	51.00	15.30
16.	(a) For providing a transcript, or part of a transcript —			
	(i) provided within 1 day after the day on which the fee is paid	26.90 plus 11.10 per page	26.90 plus 22.20 per page	8.05 plus 3.35 per page
	(ii) provided within 2 days after the day on which the fee is paid	26.90 plus 10.20 per page	26.90 plus 20.30 per page	8.05 plus 3.05 per page
	(iii) provided within 4 days after the day on which the fee is paid	26.90 plus 9.60 per page	26.90 plus 19.40 per page	8.05 plus 2.90 per page
	(iv) provided within 7 days after the day on which the fee is paid	26.90 plus 9.30 per page	26.90 plus 18.45 per page	8.05 plus 2.80 per page
	(v) provided within 14 days after the day on which the fee is paid	26.90 plus 7.85 per page	26.90 plus 15.75 per page	8.05 plus 2.35 per page

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	(vi) provided on a running basis (i.e. periodically throughout or following the day of the proceedings)	26.90 plus 11.80 per page	26.90 plus 23.60 per page	8.05 plus 3.55 per page
	(b) For providing a copy of a transcript, or part of a transcript, if the transcript or part has been provided to the person requesting the copy —			
	(i) electronic format	28.10 per copy	28.10 per copy	8.45 per copy
	(ii) paper copy	2.80 per page	2.80 per page	0.85 per page

[Schedule 1 inserted: SL 2023/120 r. 18; amended: SL 2024/32 r. 8.]

Schedule 2 — Sheriff's fees

[r. 4]

[Heading inserted: SL 2023/120 r. 18.]

Item	Matter	Fee \$
1.	On the execution of an arrest warrant of any kind —	
	(a) for arresting the person	185.50
	(b) for conveying the person to a court or a custodial place and releasing the person from arrest or custody	184.00
	(c) for each 30 minutes after 2 hours and 30 minutes that an enforcement officer, as defined in the <i>Civil Judgments Enforcement Act 2004</i> section 3, is required to keep the person in custody until the person is conveyed to a court or a custodial place	48.60
	Notes for this item:	
	1. The fee under paragraph (a) is payable whether or not the Sheriff's functions under the warrant are performed and includes up to 3 attempts to perform the functions at the same address.	
	2. The fee under paragraph (a) includes the costs of —	
	(a) receiving and printing the warrant; and	
	(b) attendances and inquiries before attempting arrest; and	
	(c) giving any notice; and	
	(d) making any report.	
2.	For the service of a writ, application, summons, originating process, notice or order of the Court or other process requiring service	103.50
	Notes for this item:	
	1. The fee is payable whether or not the service is successful and covers up to 3 attempts at service at the same address.	
	2. The fee includes the costs of receiving and printing the process.	

Item	Matter	Fee \$
3.	If it is necessary to travel to execute a warrant or other process, or on service of a writ, summons, order of the Court, other process or document, or on making an arrest or for all attempts, attendances and inspections, from the Sheriff's office or nearest bailiff's office —	
	(a) for each kilometre travelled (1 way) in the metropolitan region	2.50
	(b) for each kilometre travelled (1 way) outside the metropolitan region	2.80
	Note for this item: If more than 1 process or document is executed or served by the Sheriff or a bailiff at the same time on the same person, or on different persons at the same address, only 1 fee for kilometres travelled is chargeable.	
4.	Fee to the Sheriff for attending a view — per hour or part of an hour	97.00
5.	(a) For striking a jury and preparing a jury panel	313.00
	(b) For attendance of Sheriff's officer at hearing (per day or part of a day)	The reasonable amount paid

[Schedule 2 inserted: SL 2023/120 r. 18.]